



Actuarial Analyst, Product Management

Job Summary

Provides support for management on all actuarial aspects of the Company's products from new product development to managing the profitability of in force business. Current primary areas of focus will include Life, Annuity and Disability Income.

Primary Responsibilities

- Provides support to actuaries by performing basic actuarial research, pricing, asset/liability and experience analysis.
- Assists in the preparation of complex reports and studies.
- Builds, maintains, runs and validates actuarial models, tools and databases.
- Prepares filing materials for new products, rate filings and other regulatory requirements.
- Provides clear and concise communication of technical work to others in the actuarial department.
- Retrieves, manipulates and analyzes data to support assigned projects.
- Performs actuarial calculations involving life contingencies, including but not limited to premiums, reserves and/or non-forfeiture values.
- Implements and tests product related calculations, rates and values on Company administrative systems.
- Provides support in monitoring the profitability of in force products.
- Assists with creating, updating and maintaining product documentation.
- Provides support for other projects on an as-needed basis.
- Completes projects with minimal supervision.
- Meets the requirements for participation in the Actuarial Student Program.

Qualifications

- Successful completion of at least one Society of Actuaries exam. Commitment to achieve Fellowship in the Society of Actuaries. The candidate will be prepared to demonstrate a history of exam success.
- Bachelor's degree required. Degree in Actuarial Science, Mathematics, Computer Science or other analytic field preferred.
- Ability to act in accordance with professional conduct standards and regulatory requirements.
- Ability to build simple models.



Requirements Cont.

- Strong oral and written communication, problem solving skills, analytic ability and attention to detail.
- Ability to work independently as well as a team member.
- Demonstrated academic success with a natural curiosity and desire to learn.
- Knowledge of life insurance and/or disability income insurance products preferred.
- Proficiency in MS Word, Excel, and Access. Programming skills are desirable. Experience with MG ALFA is desirable.

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